

SacJoaquin Valley/Foothills Inter-County Transfer Protocol CHILD WELFARE COVER SHEET

To: Receiving County's Child Welfare Agency County of _____	From: Name: Agency: Address: Address: Telephone #: Email: Address:
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Child(ren)'s Names	Date(s) of Birth	(Sending) Court #'s.	CWS/CMS #'s
1.			
2.			
3.			
4.			

The above-entitled matter(s) was recently ordered transferred to your jurisdiction by our Juvenile Court on ____ (date). Our Juvenile Court has forwarded two copies of the court file to your Juvenile Court. The following information and related documents are attached for your review¹:

A. Documents attached:	Child 1	Child 2	Child 3	Child 4
Individual Education Plan (IEP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home study report(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Correspondence from counselors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treatment provider reports(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. List important orders that are in the file, but not in CWS/CMS:	Child 1	Child 2	Child 3	Child 4
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. Custody Status – The Child(ren) is:	Child 1	Child 2	Child 3	Child 4
In the care of the parent(s)/guardian(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In the care of a group home/foster home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In the care of relative/non-relative caregiver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In-custody	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. Court Ordered Services that have not been completed for "child(ren)": List types of services	Child 1	Child 2	Child 3	Child 4
	Not started/In progress	Not started/In progress	Not started/In progress	Not started/In progress
	<input type="checkbox"/> / <input type="checkbox"/>			
	<input type="checkbox"/> / <input type="checkbox"/>			
	<input type="checkbox"/> / <input type="checkbox"/>			

E. Court Ordered Services that have not been completed for "parent(s)": List types of services	Parent:	Parent:
	Not started/In progress	Not started/In progress
	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>
	<input type="checkbox"/> / <input type="checkbox"/>	<input type="checkbox"/> / <input type="checkbox"/>

¹ To insert additional lines to any of the above tables, you must "unprotect the document." To do so, select Tools from the toolbar, then click on, "unprotect the document."