



REQUEST FOR ADOPTION RECORDS - COVERSHEET

IMPORTANT INFORMATION

Pursuant to Family Code Section 9200(a):

A judge of the superior court may not authorize anyone to inspect the petition, relinquishment or consent, agreement, order, report to the court from any investigating agency, or power of attorney or deposition or any portion of any of these documents, except in exceptional circumstance and for good cause approaching the necessitous.

FEES	There is no filing fee. Miscellaneous fees are as follows: <ul style="list-style-type: none">• If the case number is not known or provided, there is a \$15.00 index search fee for the case number.• Copies: \$0.50 per page• Certified copies: \$40.00 per document
-------------	--

FORM	JC-E-372 Request for Release of Confidential Adoption and/or Related Information and Order
-------------	---

COPIES	One (1) original and one (1) copy of form JC-E-372 is required at the time of filing.
---------------	---

FILING	Present completed form in person to Juvenile Reception on the 3 rd floor of the William R. Ridgeway Family Relations Courthouse. The hours of operation are 8:15 a.m. to 4:00 p.m., Monday through Friday. You may also mail your documents to:
---------------	--

**Sacramento Superior Court
Juvenile Dependency
3341 Power Inn Road
Sacramento, CA 95826**

The following must also be provided:

- A return self-addressed stamped envelope;
- A check made payable to "Sacramento Superior Court." If the exact dollar amount for the request is unknown, please indicate on the check in the "memo" section: *Amount not to exceed \$65.00.*

NOTE	The Sacramento Superior Court only has access to cases that were filed in the County of Sacramento. Please be certain that the final adoption was completed and finalized in the Superior Court of California, County of Sacramento.
-------------	--

Submitted by (Name and Address) Name: Street Address: City, State: Telephone Number:	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SACRAMENTO Street Address: 3341 Power Inn Road City and Zip Code: Sacramento, CA 95826 Branch Name: SITTING AS THE JUVENILE COURT	
CASE NAME:	
REQUEST FOR RELEASE OF CONFIDENTIAL ADOPTION AND/OR RELATED INFORMATION AND ORDER	CASE NUMBER:

(YOU MUST PROVIDE A VALID COPY OF YOUR GOVERNMENT ISSUED IDENTIFICATION WITH THIS REQUEST. NO FEE IS REQUIRED.)

1. Case Number: _____.
 NOTE: If case number starting with "JA" is furnished, no need to complete items 4 and 5 below.
2. Adopted name of child: _____.
3. Name of child prior to adoption: _____.
4. Name of adoptive parents: _____.
5. Approximate date of adoption in Sacramento County:
 Month _____ Day _____ Year _____
6. Approximate birth date of child:
 Month _____ Day _____ Year _____
7. I am the: Adoptive parent Natural parent Adoptive child
 Other: _____.
8. Name(s) of person(s) submitting request:
 Present Name: _____.
 Former Name: _____.
9. I desire: Certified copy of adoption order
 Other: _____.
10. Telephone number of person making request: _____.

CASE NAME:	CASE NUMBER:
------------	--------------

11. **STOP HERE** if you are the adoptive parent, attorney of record, or an employee of the State Department of Social Services.
12. If you are not a person listed on Item 11, the Clerk must have written authority of the court before providing information. *Family Code Section 9200 prohibits release of any adoption information “except in exceptional circumstances and for good cause approaching necessitous.”* Explain here the reason(s) you require the information requested (attach corroborative documents, if appropriate):

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated: _____

(SIGNATURE)

NOTE: In the case of a request by the adoptive parent, this signature will be compared with that in the adoption petition before any release of information.

ORDER

- The request for disclosure of adoption information is hereby DENIED. There is insufficient showing as required by Family Code Section 9200.
- Good cause appearing, the request for disclosure of adoption information is hereby GRANTED. The Court finds that the requirements of Family Code Section 9200 have been met.
- After a diligent search the Court has been unable to locate the requested adoption records in our files.

Date: _____

Judicial Officer of the Juvenile Court