



Cover Sheet:	Documents to Serve with a Temporary Restraining Order and Notice of Court Hearing, Elder or Dependent Adult Abuse
Effective Date:	January 3, 2023
Last Revision Date:	March 5, 2024
Purpose:	These forms must be served on the party to be restrained with the Notice of Hearing.
Assistance:	Parties who are acting as their own attorneys may receive help from the Self Help Center to complete these forms. You may contact the Self Help Center through the Court's website, by creating an e-Correspondence account, or visit the Self Help Center in person, Monday through Thursday.
Required Forms:	All forms are Judicial Council forms, unless otherwise indicated: <ul style="list-style-type: none">▪ How Can I Respond to a Request for an Elder or Dependent Adult Restraining Order Allowing Contact?, EA-320-INFO• Response to Request for Elder or Dependent Adult Restraining Order Allowing Contact, EA-320• Family Law Case Participant Enrollment Form (Party), local form FL/E-LP-665▪ Proof of Service by Mail, EA-250▪ Elder Abuse/Dependent Adult Resources in Sacramento County (not a form)
Next Steps:	The attached forms must be served with a copy of the Notice of Hearing. The Proof of Personal Service must be filed with the court before or at the time of the hearing.

What is a restraining order allowing contact?

It is a court order that prohibits you from preventing an elder or dependent adult from having contact with someone the elder or dependent wishes to have contact with.

Who can ask for a restraining order allowing contact?

If you are preventing an elder or dependent adult from having contact with a person that the elder or dependent adult wishes to have contact with, the following people can ask for a restraining order:

- The elder or dependent adult;
- The person that the elder or dependent adult is being prevented from seeing; *or*
- A conservator, attorney-in-fact, or person appointed as guardian ad litem for the elder or dependent adult.

I've been served with a request for elder or dependent adult restraining order allowing contact. What do I do now?

Read the papers served on you very carefully. The *Notice of Court Hearing* (form EA-309) tells you when to appear in court.

What if I don't agree with what the request says?

If you disagree with the order the person is asking for, fill out form [EA-320, Response to Request for Elder and Dependent Adult Restraining Order Allowing Contact](#), before your hearing date and file it with the court. If you need to include attachments, you can use form [MC-025, Attachment](#). You can get forms from legal publishers or on the internet at www.courts.ca.gov/forms. You also may be able to find them at your local courthouse or county law library.

Do I have to serve the other parties with a copy of my response?

Yes. Have someone age 18 or older—**not you or anybody else involved in the case**—mail a copy of completed form EA-320 to the other parties in the case (or their lawyers). (This is called “service by mail.”)

The person who serves the form by mail must fill out form [EA-250, Proof of Service of Response by Mail](#). Have the person who did the mailing sign the original. Take a completed form back to the court clerk or bring it with you to the hearing.

Should I go to the court hearing?

Yes. You should go to court on the date listed on form EA-309, *Notice of Court Hearing to Allow Contact*. If you do not go to the hearing, the judge can make an order against you without hearing from you.

How long does the order last?

The length of the order is determined by the court and could last for up to five years.

Do I need a lawyer?

Having a lawyer is always a good idea, but it is not required and you are not entitled to a free, court-appointed attorney. Ask the court clerk about free and low-cost legal services and self-help centers in your county.

Will I see the person who asked for the order at the court hearing?

Yes. Assume that the person who is asking for the order will attend the hearing. Do not talk to that person unless the judge or that person's attorney says that you can.

Can I bring a witness to the court hearing?

Yes. You can bring witnesses or documents that support your case to the hearing. But if possible, you should also bring the witnesses' written statements of what they saw or heard. Their statements must be made under penalty of perjury. You can use form [MC-030, Declaration](#), for this.



Can I agree with the elder or dependent adult to cancel the order?

No. Once the order is issued, only the judge can change or cancel it. You or the person who requested the order would have to file a request with the court to cancel the order.

For help in your area, contact:

[Local information may be inserted.]

What if I don't speak English?

When you file your papers, ask the clerk if a court interpreter is available. You can also use form [INT-300, Request for Interpreter \(Civil\)](#), or a local court form or website to request an interpreter. For more information about court interpreters, go to selfhelp.courts.ca.gov/request-interpreter.

What if I have a disability?

If you have a disability and need an accommodation while you are at court, you can use form [MC-410, Disability Accommodation Request](#), to make your request. You can also ask the ADA Coordinator in your court for help. For more information, see form [MC-410-INFO, How to Request a Disability Accommodation for Court](#).

Response to Request for Elder or Dependent Adult Restraining Order Allowing Contact

Clerk stamps date here when form is filed.

Fill in court name and street address:

Superior Court of California, County of

Court fills in case number when form is filed.

Case Number:

Use this form to respond to the Request (form EA-300)

- Read *How Can I Respond to a Request for an Elder or Dependent Adult Restraining Order Allowing Contact?* (form EA-320-INFO) to protect your rights.
- Fill out this form and take it to the court clerk.
- Have someone age 18 or older—**not you or anybody else involved in the case**—serve the person or persons listed in **(1)** by mail with a copy of this form and any attached pages. (Use form EA-250, Proof of Service of Response by Mail.)

(1) Elders or Dependent Adults

Names: _____

(2) Person Alleged to Be Preventing Contact

a. Your Name: _____
 Your Lawyer (if you have one for this case)
 Name: _____ State Bar No.: _____
 Firm Name: _____

b. Your Address (If you have a lawyer, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, you may give a different mailing address instead. You do not have to give telephone, fax, or email.)

Address: _____
 City: _____ State: _____ Zip: _____
 Telephone: _____ Fax: _____
 Email Address: _____

Present your response and any opposition at the hearing. Write your hearing date, time, and place from form EA-309, item **(5)**, here:

Hearing Date → Date: _____ Time: _____
 Dept.: _____ Room: _____

At the hearing, the court may make an order against you that last for up to five years.

(3) Person Who Wants Contact With the Elders or Dependent Adults

Name: _____

(4) Person Requesting Order

Name: _____

(5) Order Allowing Contact

- a. I agree to the order requested.
- b. I do not agree to the order requested. (Specify why you disagree in items **(7)** and **(8)** on page 2.)

(6) Denial

I did not do anything I was accused of in item **(8)** of form EA-300. (Skip to **(8)**.)



9 **Lawyer's Fees and Costs**

a. I ask the court to order payment of my lawyer's fees court costs. The amounts requested are:

<u>Item</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

Check here if there are more items. Put the items and amounts on the attached sheet of paper and write "Attachment 9—Lawyer's Fees and Costs" for a title. You may use form MC-025, Attachment.

b. I ask the court to deny the request of the person asking for the order named in **4** that I pay their lawyer's fees and costs.

10 Number of pages attached to this form, if any: _____

Date: _____

Lawyer's name (if any)

▶ _____
Lawyer's signature

I declare under penalty of perjury under the laws of the State of California that the information above and on all attachments is true and correct.

Date: _____

Type or print your name

▶ _____
Sign your name

CONFIDENTIAL

CASE PARTICIPANT NAME: _____ STATE BAR NO: _____ FIRM NAME: _____ ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____ E-MAIL ADDRESS: <i>(must be legible)</i> _____ TELEPHONE NO.: _____ ATTORNEY FOR <i>(Name)</i> : _____ FAX NO. <i>(Optional)</i> : _____	FOR COURT USE ONLY
NAME OF COURT: Superior Court of California, County of Sacramento STREET ADDRESS: 3341 Power Inn Road MAILING ADDRESS: _____ CITY AND ZIP CODE: Sacramento, CA 95826 BRANCH NAME: William R. Ridgeway Family Relations Courthouse	
PETITIONER/PLAINTIFF: _____ RESPONDENT/DEFENDANT: _____ CLAIMANT: _____	
FAMILY LAW CASE PARTICIPANT ENROLLMENT FORM (PARTY)	CASE NUMBER: _____

You may access orders for law and motion hearings, and mediation reports prepared by Family Court Services using the court's online Public Case Access System. Free access is available for 72 hours from the time the order is issued or the report is prepared, or from the time the court creates your case subscription. After 72 hours, you may pay for copies.

INSTRUCTIONS

To setup your account you must:

-
- A separate form must be filed for each of your Family Law cases.
- Once the court has created your subscription to your case, you will receive a confirming email. You must follow the instructions in that email to complete the process.
- Once your subscription is completed, you will receive an email notification each time an order or report is added to your case.

I, _____, request that the court create an account and/or subscription to my Family Law case.

I declare that my private email address is *(must be legible)*:

(Please use Ø for zero, 1 for one and clearly differentiate i, L, S, 5, 3 and 8's).

I understand if I change my email address I must file a new enrollment form with the court.

I acknowledge that confidential mediation reports contain private information that is not part of the public court file. I understand that without a court order, I must not disclose any contents of the Report to anyone (including any minor children) other than the parties to my case (Petitioner/Respondent/Claimant), their attorneys and court professionals. I acknowledge that the court may impose a penalty for any unauthorized disclosure of any content of the Family Court Services report.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

(TYPE OR PRINT NAME)

(SIGNATURE OF DECLARANT)

Clerk stamps date here when form is filed.

1 Elder or Dependent Adult Seeking Protection

Full Name: _____

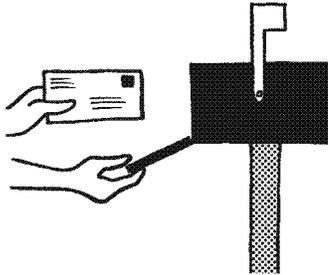
2 Person From Whom Protection Is Sought

Your Full Name: _____

3 Notice to Server

The server must:

- Be 18 years of age or older.
- Live or be employed in the county where the mailing took place.
- Not be listed in items ①, ③, or ⑥ of form EA-100 or in items ①, ②, ③ or ④ on form EA-300.
- Mail a copy of all documents checked in ④ to the person in ①.
- Complete and sign this form and give it to the person in ②.



Fill in court name and street address:

Superior Court of California, County of

Court fills in case number when form is filed.

Case Number:

4 PROOF OF SERVICE BY MAIL

I am 18 years of age or older and not a party to this proceeding. I live or am employed in the county where the mailing took place. I mailed the person in ① a copy of all documents checked below:

- a. Form EA-120, *Response to Request for Elder or Dependent Adult Abuse Restraining Orders* (completed)
- b. Form EA-320, *Response to Request for Elder or Dependent Adult Restraining Order Allowing Contact*
- c. Other (*specify*): _____

5 I placed copies of the documents above in a sealed envelope and mailed them as described below:

- a. Mailed to (*name*): _____
- b. To this address: _____
City: _____ State: _____ Zip: _____
- c. On (*date*) _____ Mailed from (*city*): _____ State: _____

6 Server's Information

Name: _____ Telephone: _____
 Address: _____
 City: _____ State: _____ Zip: _____

(If you are a registered process server):

County of registration: _____ Registration number: _____

I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

Date: _____

▲

 Server to sign here

Type or print server's name



**Superior Court of California
County of Sacramento
William R. Ridgeway Family Relations Courthouse
3341 Power Inn Road
Sacramento, CA 95826**

Elder Abuse/Dependent Adult Resources In Sacramento County

Emergency Police / Medical

911

Reporting Abuse

Adult Protective Services (Elderly / Adult Victims)
(916) 874-9377

Agency on Aging Area 4
(916) 486-1876

Administers the Long-Term Care Ombudsman Program, investigates allegations of elder abuse in long-term care facilities.

Victim Assistance

Victims of Crime Resource Center
(800) 842-8467 or www.1800victims.org
Offers legal advice, representation, and referrals for victims of crimes – including assistance with restraining orders.

Victim/Witness Assistance Program
(916) 874-5701
(916) 874-6218
daooffice@sacda.org
Trained and experienced victim advocates provide crisis counseling, direct assistance, and information about the criminal justice system and community referrals.

Bureau of Medical, Fraud and Elder Abuse
(at the California Attorney General's Office)
(800) 722-0432

Victims Services Unit
(877) 433-9069 or <http://oag.ca.gov/victimservices>
The Victims Services Unit is at the California Attorney General's Office. They notify victims and their families about the status of cases, including appeals, the Attorney General's Office is handling.

Victim Assistance (continued)

National Elder Care
(800) 722-0432
Refers Californians over 60 to state and local aging agencies.

National Center on Elder Abuse
(855)-500-3537

V.I.N.E. (Victim Notification of Abuser's Release from Jail)
(877) 411-5588 or www.vinelink.com
Victims can register to be notified upon their abuser's release from jail.

California Victim Compensation and Government Claims Board
(800) 777-9229 or victims.ca.gov
Can help pay medical bills and assist with relocation.

National Crime Victim Bar Association
(202) 467-8700 or www.victimbar.org

California Department of Corrections
(877) 256-6877 or www.cdcr.ca.gov/Victim_Services/index.html
If the offender was sentenced to the Department of Corrections, victims have a right to get money (restitution) to pay for losses, to be told about the offender's status and any parole hearings, and to ask the Board of Parole Hearings to order special parole conditions.

Sate-at-Home
(877) 322-5227 or www.sos.ca.gov/safeathome
The Secretary of State's program protects victims of domestic violence, stalking and sexual assault by giving them a free P.O. Box and mail forwarding services.



**Superior Court of California
County of Sacramento
William R. Ridgeway Family Relations Courthouse
3341 Power Inn Road
Sacramento, CA 95826**

Elder Abuse/Dependent Adult Resources In Sacramento County

Help Getting an Elder Abuse/Dependent Adult Restraining Order

To file a request for an Elder Abuse Restraining Order, you may use the Odyssey Guide and File program. This interactive computer program is used to complete court forms that will be ready for filing. The Guide and File Program can be found at the following link:

<https://california.tylerhost.net/SRL/SRL/ExecuteInterview>

For further information on how to file an Elder Abuse Restraining Order, use the link below to send a message on e-Correspondence:

<https://services.saccourt.ca.gov/ffoecorrespondence/>

Other Legal Services

1-800-VICTIMS

Legal assistance in family law matters for victims of domestic violence

Self Help Center

Family Relations Courthouse

In person assistance available Monday through Thursday, 8:30 a.m. to 4:00 p.m. or remotely through e-Correspondence at:

<https://services.saccourt.ca.gov/ffoecorrespondence/>

Sacramento Food Bank & Family Services

(916) 456-1980

Immigration legal services.

McGeorge School of Law Elder Law & Health Clinic

(916) 340-6080

Senior legal services for anyone age 60+ in Sacramento County

Other Legal Services, Continued

Sacramento Regional Family Justice Center

3701 Power Inn Road, 3rd floor

(Monday through Friday, 9:00 a.m. to 5:00 p.m.)

The Sacramento Regional Family Justice Center provides resources to victims of domestic violence and elder abuse, including safety plans, legal assistance for the preparation of restraining orders, and court accompaniment. Attorneys are available to answer questions after pickup of temporary restraining orders.

Legal Services of Northern California

515 12th Street

Sacramento, CA 95814

(916) 551-2150

(866) 815-5990 (Evening Intakes)

Senior legal services for anyone age 60+ in Sacramento County and civil legal services for low-income individuals of any age.

California Advocates for Nursing Home Reform (CANHR)

(800) 474-1116 toll-free hotline

Assist consumers with long term care options, resident rights complaints, elder financial abuse issues, and administers the only state bar certified Lawyer Referral Service designed to refer consumers to attorneys who specialize in physical and financial elder abuse issues.

Local Resources

Community Resource Room 211

Dial 2-1-1 or (800) 500-4931 or (916) 498-1000

or <http://www.211sacramento.org/211/>