



Cover Sheet:	Petition to Inspect Adoption Records
Effective Date:	October 19, 2020
Last Revision Date:	October 3, 2022
Purpose:	Adoption records are confidential and can only be inspected after obtaining a court order on a showing of good cause for the necessity to inspect the records.
Assistance:	If you are unable to complete the forms on your own, you may wish to hire a private attorney. If you need help finding an attorney, please contact the State Bar of California at www.calbar.ca.gov or the Sacramento County Bar Association at www.sacbar.org .
Required Forms:	There are no Judicial Council forms for this process, but the following pleadings may be used: <ul style="list-style-type: none">• Petition to Inspect Adoption Records, local form FL/E-LP-645• Order Granting Inspection of Adoption Records, local form FL/E-LP-646
Filing Fee:	None, but copy fees will apply if the order is granted.
Copies:	Make 2 copies of the completed forms. The Court will file and keep the original and will endorse and return the copies to you.
Before You File:	Include a check made payable to "Sacramento Superior Court" with the amount left blank and print "Not to exceed \$50" on the memo line of the check. If the amount submitted is not sufficient to cover the cost of copies, the Court will contact you by telephone or mail to obtain the correct amount.
Filing:	All forms must be typewritten or printed in blue or black ink. (See California Rules of Court, Rules 2.100-2.119) Mail or place completed forms in the court drop-box located at the Family Court at 3341 Power Inn Road, Sacramento, CA 95826. Drop box hours are 8:00 am to 5:00 pm Monday through Friday, excluding Court holidays. Include a self-addressed stamped envelope.

1 Name:

2 Address:

4 Telephone:

5 In Pro Per

6
7 SUPERIOR COURT OF CALIFORNIA
8 IN AND FOR THE COUNTY OF SACRAMENTO
9

10
11 In the Matter of the Adoption Petition of

Case No. (if known) _____

12 _____
13 (specify case name)
14

Petition to Inspect Adoption Records

15
16 I, _____ (name), am the _____ (relationship) in
17 this matter.

18 On _____ (date), a decree of adoption was entered in this matter,
19 decreeing _____ (name of adopted person) to be the adopted child
20 of _____ (name of adoptive parents).
21
22
23
24
25
26
27
28

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Specify all facts establishing necessity for inspecting court records, using more than one paragraph.

Wherefore, _____ (*name*) prays for an order directing the clerk of the court to allow inspection and copying by petitioner of the confidential court records in this matter, including the names of the birth parents.

Date: _____
(Signature of Petitioner)

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

VERIFICATION

I, _____ (*name*), am the petitioner in this proceeding. I have read the foregoing petition and know the contents thereof. The same is true of my own knowledge, except as to matters therein alleged on information and belief, and as to those matters, I believe it to be true.

I declare under penalty of perjury under the laws of the state of California that the foregoing is true and correct.

Date:

(*Signature of Petitioner*)

1 Name:

2 Address:

4 Telephone:

5 In Pro Per

6
7 SUPERIOR COURT OF CALIFORNIA
8 IN AND FOR THE COUNTY OF SACRAMENTO
9

11 In the Matter of the Adoption Petition of

Case No. *(If known)*

12 _____
13 *(specify case name)*

Order Granting Inspection of Adoption
Records

15
16 The court has reviewed _____ *(name of petitioner)*
17 the Petition to Inspect Adoption Records, filed _____.

18
19 Upon consideration, the Court hereby grants _____ *(name of*
20 *petitioner)* request to inspect and or copy *(specify all documents to inspect or to be*
21 *copied)* _____
22 _____
23 _____
24 _____

27 Dated:

28 _____
Judge of the Superior Court