



## **CRITERION AND PROVIDER CONTRACT FOR INCLUSION ON SACRAMENTO SUPERIOR COURT PROVIDER LISTS**

The Sacramento Superior Court has established the following criteria for those providers included on its provider lists. The Family Court maintains these lists as a convenience to court users. The purpose of the criteria is to maintain professional standards among our community providers and to provide seamless access to services by court users.

Lists of qualified providers are made available to parties and their attorneys on the Court's website, as well as from the Self Help Center. The choice of provider is left to the court user.

**In order to be included on one or more of the Sacramento Superior Court's provider lists, all providers must meet the following criteria relative to the service area covered, and must complete and return the requested information to the Sacramento Superior Court at 3341 Power Inn Rd, Room 318, Sacramento, CA 95826, Attn: Administration. Applications must be re-submitted annually in order to remain on the list from year to year.**

**The lists are updated quarterly, on the first business day of February, May, August and November. Please submit your new application or changes to Court Administration at the above address by the 25th of the month preceding the update month. Applications are valid for one year and must be re-submitted annually to remain on the list.**

By applying to be on one or more of these lists, you agree to the following terms which may be revised and/or supplemented upon written notice from the Court:

1. Use of the Court seal or the Court name by any entity other than the Sacramento Superior Court is strictly prohibited.
2. You may not use inclusion on any of our lists to market your services to the public. Reference to your inclusion on any of our lists is prohibited.
3. You must notify the Court, in writing, within fifteen days, of any change to the information provided or of any change that renders the provider ineligible for inclusion on one or more lists.
4. You must comply with all federal, state, and local laws and regulations.

Failure to comply with all program requirements will result in immediate, summary removal from all provider lists for a minimum of six months.

NOTE: You can keep this cover sheet for your records. You must complete and return the page(s) applicable to the service(s) you provide along with the final page of this packet.

**Alcohol and Drug Testing / Genetic Testing**

Any provider offering Alcohol or Drug testing must meet the standards required for certification by SAMHSA and/or the U.S. Department of Transportation.

Standards for drug or genetic testing laboratories are not included in this document.

If you meet the requirements and would like to be included on the Alcohol and Drug Testing and/or Genetic Testing List, complete this section:

Services you provide:

\_\_\_\_\_ Drug Testing

\_\_\_\_\_ Genetic Testing

**Alcohol and Drug Assessment**

Any provider offering Alcohol or Other Drug Assessments or Evaluations must be licensed with the Department of Consumer Affairs, Board of Psychology, or Board of Behavioral Sciences. Providers utilizing master’s level practitioners and/or practicing interns must be in compliance with the rules of the aforementioned government board(s), and interns shall be registered. Providers must maintain professional malpractice insurance.

If you meet the requirements and would like to be included on the Alcohol and Drug Assessment List, complete this section:

Services you provide:

\_\_\_\_\_ AOD Assessments

\_\_\_\_\_ Forensic AOD Assessments

## Anger Management Services

The following criterion is considered minimum to qualify as an anger management facilitator:

- 1) Has completed forty hours of anger management facilitator training with emphasis in each of the following areas:
  - Adult, parent, child anger management
  - child development, from birth through adolescence
  - family and domestic violence
  - family conflict and anxiety
  - stress management
  - child abuse
- 2) Uses a reliable assessment tool that includes a **Pre-** and **Post-**Test to measure outcomes
- 3) Receives 16 hours of continuing education annually in any of the above areas.

Any provider offering anger management for clients referred from Family Court must address at least the following core topics during the anger management program:

- Gaining personal control
- Stress Management
- Basic Communication Skills
- Role Modeling and Positive Parenting Reinforcement
- Child Abuse and Corporal Punishment
- Coping with Stress
- Triggers, Provocation and Alternative Responses
- Identifying Distorted Thinking
- Irrational Beliefs
- Identifying and Expressing Needs
- Assertiveness vs. Bullying

If you meet these requirements and would like to be included on the Anger Management List, complete this section:

Services you provide:

\_\_\_\_ Evenings                      \_\_\_\_ Weekends

Length of program (in weeks) \_\_\_\_ Eight \_\_\_\_ Twelve \_\_\_\_ Sixteen \_\_\_\_ Other: \_\_\_\_\_

## **Co-parenting Education**

The Co-Parent Educator offering instructive services in a classroom setting are considered educational as opposed to treatment oriented and are regulated in part by the California Commission on Teacher Credentialing if they provide services sanctioned and supervised by a public school district. Other providers offering classroom services for Co-Parent Education must be sanctioned and supervised by a licensed mental health provider, such as Kaiser Permanente or the County Department of Health and Human Services, or they must possess an advanced degree (Bachelor level or above) in psychology, sociology, or marriage and family systems.

Any provider offering co-parent education for clients referred from Family Court must address at least the following core topics of co-parenting:

- Impact of separation and divorce on children
- Children’s reaction to separation and divorce at each developmental stage
- Impact of post-separation or post-divorce conflict on children
- Understanding anger and its effect on children
- Keeping children out of the middle of parental conflict
- Emotional divorce and grief: Redefining relationships and roles as parents
- Establishing a “business” relationship as co-parents
- Parenting styles
- Co-Parenting basics
- Provide examples of effective and ineffective communication in common co-parenting situations

If you meet these requirements and would like to be included on the Co-Parenting Education List, complete this section:

Services you provide:

\_\_\_ Classroom

\_\_\_ Online

\_\_\_ Evenings

\_\_\_ Weekends

Length of program (in weeks) \_\_\_ Eight \_\_\_ Twelve \_\_\_ Sixteen \_\_\_ Other: \_\_\_\_\_

**Supervised Visitation**

Any provider offering Supervised Visitation services must do so in compliance with:

- [California Family Code Section 3200.5](#)
- [California Family Code Section 3202](#) and
- [California Rules of Court \(CRC\) Standard 5.20](#) (formerly Section 26.2 of the California Standards of Judicial Administration)

I have read each of these and confirm that I meet the requirements; I am covered by malpractice insurance; and I would like to be included on the supervised Visitation List.

Services you provide:

\_\_\_\_\_ Evenings

\_\_\_\_\_ Weekends

**Private Recommending Counselor**

Any provider offering private Child Custody Recommending Counseling (CCRC) services must do so in compliance with California Family Code Sections 3110-3118 and the California Rules of Court (CRC) Rules 5.210-5.230.

- I certify that I meet the requirements to serve as a Recommending Counselor and I wish to be included on the Private Recommending Counselors list.
  
- In addition to meeting the requirements above, I certify that I also meet the requirements for and am willing to accept appointments for the following services:

\_\_\_\_\_ Evaluation pursuant to California Family Code Section 3111

\_\_\_\_\_ Evaluation pursuant to California Family Code Section 3118

\_\_\_\_\_ Evaluation pursuant to California Evidence Code Section 730

**All Providers**

Each provider must re-apply with current contact information annually in order to remain on the Resource Lists.

You must comply with all program requirements and terms as set forth on the cover sheet of this application. Failure to comply with all program requirements will result in immediate, summary removal from all provider lists for a minimum of six months.

Application for return to the provider lists after summary removal will not be considered until after two full update cycles after removal.

The information in this box is for Court Use Only:	
Contact name: _____	Email Address: _____

Please complete the following information as you would like it to appear on the provider list:

_____			_____
Agency/Provider Full Name			Telephone Number
_____			_____
Address			Fax Number
_____			_____
City	State	Zip	Email Address
_____			_____
Name and Title of Contact Person			Web Address*

\* If you do not have a website, then you must include with your application copies of all materials that you provide to the public.

License/Certification #: \_\_\_\_\_ Licensing/Certifying Agency: \_\_\_\_\_

Malpractice Insurance Carrier and Policy Number: \_\_\_\_\_

If you provide services in a language other than English, please complete Notice of Available Language Assistance—Service Provider (LA-350) and include with your application.

Additional Service Locations: \_\_\_\_\_

I \_\_\_\_\_(name or agency) declare that I meet the requirements under the Criterion and Provider Contract and will comply with all program requirements. I have read and agree to abide by the terms and conditions on the cover sheet.

Date:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature